



**POSITION DESCRIPTION:** Full-Time Seasonal

**TITLE:** Waterfront Coordinator (Exempt Position)

**POSITION PURPOSE:**

To be involved in the program of the camping ministry and oversee and supervise the waterfront area/activities

**ACCOUNTABILITY:**

- The Waterfront Coordinator reports to Program Director or equivalent. The Waterfront Coordinator shall perform his/her work within the policies, procedures, goals, objectives by-laws, and manual of operations adopted by Glacier Camp.

**RESPONSIBILITIES:**

- Serve as lifeguard at waterfront
- Enforce established waterfront guidelines
- Conduct swim tests
- Participate in all canoe/boat excursions
- Supervise daily clean-up of waterfront
- Supervise health and safety at waterfront and maintains a well-equipped first aid kit
- Teaches classes in swimming and canoeing according to interest and as time permits
- Support other camp operations when not at waterfront
- Other duties as needed and assigned

**QUALIFICATIONS:**

- Must be at least 18 years of age or a high school graduate with diploma or GED
- Preferred: One year of college or other training after high school.
- A personal commitment to Christ
- Possess management and leadership qualities
- Must work well with others, of all ages and the desire and ability to work kids.
- Desire to obtain small group camping leadership and recreation leadership skills
- Maturity in judgment, ability to teach and supervise and maintain discipline.
- Skills and talents in the area which one is designated to instruct
- Good health and stamina
- Current Red Cross Water Safety Instructor certificate preferred
- Experience in lifeguarding and waterfront operations
- Clarity in explaining and enforcing waterfront rules
- Experience with canoes and boating safety

**\*Required:** Current Lifeguard and First Aid/CPR Certification; Current Water Safety Instructor Certificate preferred.

**EVALUATION:** Evaluation of work shall be reviewed at least once during the summer camping season by the Program Director. The Employee will complete and return summer evaluation forms to the Program Director prior to the release of the final paycheck for the season.

**TERMS OF CALL:**

Terms include monetary compensation and room & board for the season. Glacier Camp is an equal opportunity employer. Glacier Camp is an at-will employer. The employer or the employee may give notice of intent to terminate in accordance with the Glacier Camp manual of operations.

**MISSION: LOVE GOD, MODEL CHRIST, SERVE OTHERS**

**CORE VALUES:**

**FOUNDATIONAL VALUES:** (Foundational Values are the core of our mission and vision — these values are unchanging for the ministry.)

- Christ Centered
- Biblically Based
- Missional
- Rooted in Hospitality
- Faithful
- Visionary
- For ALL God's people

**MINISTRY VALUES:** (Ministry Values describe how we feel called to minister to our guests. These values answer the question, "What are the values that drive our ministry?" This is based on our foundational values.)

- Highly Relational
- Growth Oriented
- Quality Oriented
- Strong Leadership
- Creative